



MINNESOTA STATE
Board of Trustees

AGENDA ITEM SUMMARY

NAME: Executive Committee

DATE: June 7, 2023

TITLE: FY2024 board assessment

- Proposed New Policy or Amendment to Existing Policy Approvals Required by Policy Other Approvals
- Monitoring/Compliance Information

PRESENTERS

Kari Campbell, Executive Director

PURPOSE

The committee will review plans for FY2024 board assessment with assistance from Association of Governing Bodies (AGB) Consulting. The Executive Committee is asked to offer feedback and provide guidance on whether assessment representatives are desired.

BACKGROUND INFORMATION

The Executive Committee is charged with evaluating the effectiveness of the board annually as detailed in [Board Policy 1A.2 Board of Trustees Part 5., Subpart A](#) and the committee [charter](#). At the November 2022 committee meeting, the committee reviewed its FY2023 workplan and agreed to forego an annual board assessment in FY2023 and plan an assessment in FY2024 that provides a process that identifies areas for improvement and a clear plan to address the findings.

At the January 2023 Executive Committee meeting, the committee reviewed options for board assessment services offered by the Association of Governing Bodies (AGB). During this meeting, the committee expressed support for the premium assessment option. During its May 2023 meeting, the Executive Committee approved the FY2024 board operating budget which included funds for a premium assessment utilizing AGB Consulting.

AGB's premium board assessment is designed to assist boards in improving their performance and effectiveness through a process of self-assessment, discussion of issues, and goal setting. AGB Consulting will lead this effort in collaboration with the board's executive director, board chair, chancellor/chancellor-designate, and potentially one or two board nominated assessment representatives. This assessment will focus on major areas of the board's work, including mission and strategy; leadership; quality of board development programs; board structure; board culture; and trustee engagement and satisfaction. Additionally, board assessment can help prepare for and navigate inflection points, so the timing for this in-depth assessment is beneficial considering the upcoming chancellor transition.

The scope of work and deliverables include:

- Comprehensive 50-75 question electronic survey tailored to our needs, administered to all trustees and system leadership (up to thirty-five recipients)
- One-on-one interviews with all trustees
- Review of key governance documents
- Final report on observations and recommendations
- Workshop with the board to review/discuss assessment results and recommended actions

Activities related to this assessment will tentatively take place as follows:

June 2023	<ul style="list-style-type: none">• Review of governance documents• Determine assessment representatives
July 2023	<ul style="list-style-type: none">• Finalize survey questions and list of recipients
August 2023	<ul style="list-style-type: none">• Launch survey for 2-week timeframe• Conduct one-on-one interviews with trustees• Provide draft report of results, observations and recommendations
September 2023	<ul style="list-style-type: none">• Provide final report of results, observations and recommendations• Facilitate workshop with board around assessment results